

**COMMISSIONERS COURT
REGULAR SESSION**
October 9, 2000

The Hunt County Commissioners Court met this day with all Commissioners present and Judge Joe Bobbitt presiding. Minutes of the previous meeting on August 29, 2000 and September 11, 2000 were approved with correction added.

NEW BUSINESS:

7761 On the motion by Kenneth Thornton, second by Allen Martin the Court approved the proclamation making October 8-14-2000 as "Texas Extension Education Week" presented in court by Vernell Baysinger and Frances Fisher.

— "Hear and Discuss presentation on the Cotton Jubilee:" Cory Hogan and Kelly Hall were present to advise the Court about the Cotton Jubilee to be held October 21-22, 2000 at the American Cotton Museum. More Vendors and participants are expected for this years Cotton Jubilee than any other year, which brings in more economic development to the restaurants and hotels in the Greenville area.

7762 On the motion by Jim Walker, second by Martin, the Court approved the quarterly report from the Boys and Girls Club presented by Ursela Roberts. Ms. Roberts stated the club uses the "Smart Moves" program which is a drug prevention program and also the "Street Smart" program which helps children learn how to work out their own problems.

7763 On the motion by Walker, second by Martin, the Court approved the following changes for the November 7th General Election:

| | |
|---------|--|
| Box 109 | Alternate Judge-Nita Doan (D) |
| Box 212 | Change polling location from Bethel Baptist Church to Southwood Christian Church located at 1304 FM 1570 due to the deacon body's vote to not allow the church to be used as a polling location. |
| Box 215 | Election Judge-Toni Williams (R) |
| Box 428 | Change polling location from Commerce High School to Commerce Elementary School, located on FM 3218, due to the renovation of the old Commerce High School. |

7764 On the motion by Martin, second by Walker, the Court approved 2 additional sick pay bonuses:

| | |
|------------------------|---|
| 1-Sheriffs Department- | due to back log of posting-sick day occurred September 1999 and wasn't posted until October 1999. |
| 1-Pct. 4 employee- | due to a sick day posted in error (12-10-99) and not brought to the attention of payroll until now. |

7765 On the motion by Judge Bobbitt, second by Martin, the Court approved the renewal of the County Investment Policy. This investment policy saves money from a bank depository account and makes us money yielding a 5 ½ to 6% interest rate.

7766 On the motion by Martin, second by Ralph Green, the Court approved the payment of \$4,407.11 (based on population) for reimbursement to the state for assessment from the presiding judge of the 1st Administrative Judicial Region which allows the County to receive a visiting District Judge for some of the capitol murder cases.

7767 On the motion by Martin, second by Walker, the Court approved the preliminary plat for R. Grokett Estates located on CR 4206 in Pct 4. Commissioner Martin stated before the final plat is brought to Court, application must be filled out and payment of fees received.

7768 On the motion by Judge Bobbitt second by Walker, the Court approved Hidden Valley Estates in Pct. 3 to be considered for maintenance and to remain under Hidden Valley maintenance for 1 year from this date.

7769 On the motion by Walker, second by Green, the Court approved Schillinger Estates in Pct. 3 to be considered for maintenance and to remain under Schillenger Estates maintenance for 1 year from this date.

7770 On the motion by Martin, second by Thornton, the Court approved the request of SWB to place a buried utility line with in the ROW of CR 4105 in Pct. 4 with the usual stipulations.

7771 On the motion by Walker, second by Martin, the Court accepted 2 bids for evaluation on ceramic tile for the new County Jail from Shaw Contract and Winn Tile. All bids on file in the Personnel Office.

— ‘Open and possibly take action on the bid for rock.’ Dropped from the Agenda.

— ‘Open and possibly take action on the bid for rock hauling.’ Dropped from the Agenda.

7772 On the motion by Martin, second by Green, the Court approved changes to the Personnel Handbook to include emergency call out for nights and weekend-(not normal work hours) for precinct workers to be compensated (time and a half) as long as the precinct budget has funds to pay employees for hours instead of comp time reimbursement. Overtime compensation retro-active to January 1, 2000. The County Treasurer to send letter to all Commissioners.

— ‘Discuss and possibly take action on assigning Ray and Associates to conduct a salary survey for Hunt County.’ Judge Bobbitt advised the Court that this firm would come to Hunt County, do an evaluation on all employees, comparing to surrounding counties and competing business within the county for an approximate fee of between \$6,000 to \$8,000. This new survey would either confirm or change the previous in house survey done by our first salary committee.

7773 On the motion by Thornton, second by Martin, the Court on the recommendation of Dorsey Driggers-Emergency Management Coordinator, agreed to temporarily lift the burn ban until further notice.

— ‘Discuss and possibly take action on any item pertaining to the new county jail.’ Matt Muliken presented the Court with a time schedule on the jail project. Judge noted the trustees have primed over 60% of the jail area.

— The Court recessed at 11:10AM; Court reconvened at 11:20AM.

HEAR AND DISCUSS REPORTS:

— Tommie Cowley and Mr. Moon from the Shore Acres Addition were present to discuss a problem on CR 3132 with the culverts and ditches being stopped up, and the road washing out. Mr. Cowley stated everything from the underdeveloped area washes towards their area. Judge Bobbitt explained, since this is a Hear and Discuss item the Court can only listen, no action can be taken. Commissioner Walker stated they were not able to cut out the ditches because of utility lines. Judge Bobbitt stated its up to the Commissioner to make the determination of work to be done. Judge Bobbitt to have a meeting at 1:30PM to further discuss this issue.

7774 On the motion by Martin, second by Green, the Court approved accounts payable.

— There were no line item budget transfers.

PERSONNEL AND PAYROLL:

| | |
|-----------------------------|--|
| County Attorney | Add Donna Meeks as part time hourly at \$8.00 per hour, effective 10-02-00. |
| County Clerk | Remove Judith Laman due to her resignation effective 9-29-00. |
| Constable Pct. 4 | Change Amanda Pruitt-Clerk from hourly to full time at \$15,651.00 effective 10-09-00. |
| District Clerk | Change Phillip Huffines- part time hourly from \$6.00 per hour to \$7.00 per hour effective 10-01-2000. |
| District Attorney | Add Judith Laman effective 10-02-00. Add Donna Meeks as part time receptionist at \$7.00 per hour, effective 9-18-00. |
| Personnel Department | Add Lindsey Linton as part time clerk at \$6.00 per hour, effective 10-10-00 |
| Sheriff | Add Manford Treninger as Detention Officer G4 P46 at \$18,546 annually effective 9-28-00. Add Victoria Martin as Detention Officer G4 P46 at \$18,546 annually effective 9-25-00. |
| Tax Office | Change Natasha Ayers part time clerk from \$7.00 per hour to \$8.00 per hour, effective 10-09-00. |

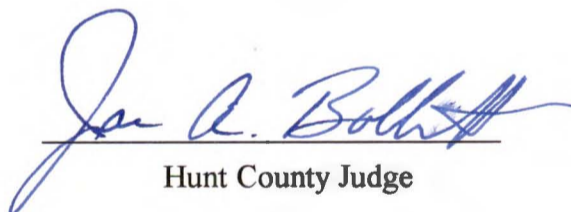
Please pay the following 2% merit raises:

| 2% MERIT RAISES | |
|--|------------|
| These raises are effective October 1, 2000 | |
| 354th District Court-Department 006 | |
| Judy Snyder | \$1,000.00 |
| Jan Webb | 600.00 |
| Wendell Carver | 220.00 |
| 196th District Court-Department 006 | |
| Cathy Painter | \$ 920.00 |
| Mike Hurley | 500.00 |
| Tom Bartz | 400.00 |
| Precinct 2, Place 1-Reeves-Department 010 | |
| Bernice Hawkins | \$ 371.00 |
| District Clerk-Department 007 | |
| Shirley Summers | \$ 962.00 |
| Wanda Loudan | 448.00 |
| Deborah Huffines | 410.00 |
| 911 Office-Department 059 | |
| Tina Pierce | \$ 356.00 |
| Gerald Glasscock | 580.00 |
| Precinct 1 Place 1-Gloria Peters Department 008 | |
| Judy Travis | \$ 410.00 |
| Debbie Lewis | 410.00 |
| Treasurer-Department 016 | |
| Brenda Cook | \$ 428.00 |
| Precinct 1, Place 2-Sarge Erwin Department 009 | |
| Twyla (Campbell) Nelson | \$ 392.66 |
| Emily Hathcock | 392.66 |
| Beatriz Aguilar | 392.66 |
| Personnel/Loss Control-Department 032 | |
| Diane Evans | \$ 370.00 |
| Marilyn L. Jacobs | 564.00 |
| Information Services-Department 031 | |
| Mike Davis | \$ 500.00 |
| Emergency Management-Department 040 | |
| Dorsey Driggers | \$ 515.00 |
| Environment Enforcement-Department 054 | |
| Mike Pierce | \$ 510.00 |
| Roy McGee | 435.00 |
| Mike Robinson | 479.00 |
| Hunt County Health Fund-Department 022 | |
| Donna Hilleary | \$1,000.00 |
| Debbie Maddox | 522.00 |
| Jamie Hibbs | 261.00 |
| State Health Funds-Department 045 | |
| Joe Lilly | \$1,260.00 |
| Shirley Hoffman | 500.00 |
| Commissioners Office-Department 002 | |
| Nina Ackenback | \$ 428.00 |

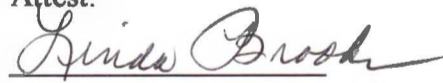
| County Clerk Office-Department 003 | |
|------------------------------------|-----------|
| Jan Lewis | \$ 916.64 |
| Christy Wooten | 427.08 |
| Jimmie Driggers | 614.97 |
| Janie Lamm | 198.51 |
| Linda Alexander | 397.02 |
| Kim Lewis | 383.66 |
| Lynn Howard | 178.97 |
| Maintenance-Department 018 | |
| Dixon Latham | \$ 442.00 |
| Veterans Office-Department 030 | |
| Charles Engle | \$ 410.00 |
| Precinct #2-Department 036 | |
| Glenn Adams | \$ 325.00 |
| Clifton Gann | 793.00 |
| Rodney English | 793.00 |
| Earl Ramsey | 793.00 |
| Howard Willis | 325.00 |
| Gary Allen | 325.00 |
| Larry Hall | 325.00 |
| Tom Spradling | 325.00 |
| Charles Riley | 325.00 |
| Merley Brannun | 325.00 |

7775 Approved on the motion by Green, second by Thornton.

— There was no Executive Session. Court Adjourned at 11:05AM. Minutes approved this 23 day of October, 2000.


 Hunt County Judge

Attest:


 Hunt County Clerk

#7761

PROCLAMATION

TEXAS EXTENSION EDUCATION ASSOCIATION

WHEREAS: The family is the core of society; and the well being of the Family and community is dependent upon development of an appropriate value system; and

WHEREAS: The Texas Extension Education Association members are Committed to the preservation of the home, family and Community through continuing education programs and Leadership development; and

WHEREAS: Texas Extension Education Association members continue in An education program in cooperation with the Cooperative Extension Service in making significant contributions to Family and Community living; and

WHEREAS: We Recognize this great undertaking:

NOW, THEREFORE, WE, the Commissioners' Court of Hunt County, DO HEREBY PROCLAIM the second full week in October, the 8th through the 14th, 2000, as:

TEXAS EXTENSION EDUCATION ASSOCIATION WEEK

Kenneth D Thornton

Kenneth Thornton

Ralph Green

Ralph Green

Allen Lynn Martin

Allen Lynn Martin

Jim Walker

Jim Walker

Joe A. Bobbitt

Joe Bobbitt, County Judge



HUNT COUNTY

POST OFFICE BOX 1316 • GREENVILLE, TEXAS 75403-1316

HUNT COUNTY CLERK
LINDA BROOKS
(903) 408-4130

#7763

October 2, 2000

TO: HUNT COUNTY COMMISSIONERS COURT
HUNT COUNTY JUDGE

Gentlemen:

Please approve the following changes for the November 7th-General Election:

- Box 109 Bland ISD Alternate Judge-Nita Doan (D)
- Box 212 Change polling location from Bethel Baptist Church to Southwood Christian Church, located at 1304 FM 1570, due to the Deacon body vote to not allow church to be used as a polling location.
- Box 215 Quinlan Community Center Election Judge-Toni Williams (R)
- Box 428 Change polling location from Commerce High School Library to Commerce Elementary School, located on FM 3218, due to the renovation of the old Commerce High School.

Thank you,

Linda Brooks
Hunt County Clerk

Approved by Commissioners Court 10-9-00
Date

Jon A. Bollett
Hunt County Judge

#7765

HUNT COUNTY

INVESTMENT POLICY

OCTOBER 2000

It is the policy of Hunt County that, giving due regard to the safety and risk of investment, all available funds shall be invested in conformance with State and Federal Regulations, applicable Bond Resolution requirements, formal Investment Policy and informal investment strategy.

Effective cash management is recognized as essential to good fiscal management. Aggressive cash management and effective investment strategy development will be pursued to take advantage of interest earnings as viable and material revenue to all County funds. The County's portfolio shall be designed and managed in a manner responsive to the public trust and consistent with this Policy.

SCOPE

This Investment Policy applies to all of the investment activities of Hunt County. This Policy establishes guidelines for those authorized to invest funds, for how County funds will be invested and for when and how a periodic review of investments will be made. In addition to this Policy, bond funds (as defined by the Internal Revenue Service) shall be managed by their governing resolution and all applicable State and Federal Law.

SAFETY OF PRINCIPAL

The primary objective of all investment activity is the preservation of capital and the safety of principal in the overall portfolio. Each investment transaction shall seek to ensure that capital losses are avoided, whether they are from securities defaults or erosion of market value.

MAINTENANCE OF ADEQUATE LIQUIDITY

The investment portfolio will remain sufficiently liquid to meet the cash flow requirements that might be reasonably anticipated. Liquidity shall be achieved by matching investment maturities with forecasted cash flow requirements; investing in securities with active secondary markets; and maintains appropriate portfolio diversification. "THE COUNTY AUDITOR SHALL COORDINATE WITH THE COUNTY TREASURER AND ADVISE WHEN FUNDS ARE AVAILABLE FOR INVESTMENT AND REQUIRED MATURITY DATE, OR WITHDRAWAL."

RETURN ON INVESTMENTS

Consistent with Article 44¹³(34) © V.A.S., the County "shall invest local funds in investments that yield the highest possible rate of return while providing necessary protection of the principal consistent with the operating requirements as determined by the governing body."

For bond proceeds to which Federal yield or arbitrage restrictions apply, the primary objectives shall be to obtain maximum market yields and to minimize the costs associated with the investment of such funds within the constraints of all applicable regulations.

STANDARD OF CARE

The standard of care used by Hunt County shall be the “prudent person rule” and shall be applied in the context of managing the overall portfolio within the applicable legal constraint. The Public Funds Act state:

“Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.”

All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the County.

ELIGIBLE INVESTMENTS

Investments described below are authorized by the Public Funds Investment Act of 1987 (Article 842 a-2, Texas Revised Civil Statutes), as amended as eligible securities for the County. County funds governed by the Policy may be invested in:

1. Obligations of the United States or its agencies and instrumentalities.
2. Repurchase Agreements and or Certificates of deposit issued by State and National banks domiciled Texas that are:
 - a. guaranteed or insured by the Federal Deposit Insurance Corporation, or its successor; or secured by obligations that are described by item 1 above, which are intended to include all direct Federal agency or instrumentality issued mortgage backed securities that have a market value of not less than the principal amount of the certificates or in any other manner and amount provided by law for deposits of the County; except no CMO's are to be used for collateral.
 - b. governed by a Depository Contract that complies with Federal and State regulation to properly secure a pledged security interest.
3. SEC-registered money market mutual funds with a dollar-weighted average portfolio maturity of 90 days or less: whose assets consist exclusively of the obligations that are eligible under the Public Funds Investment Act, as amended; that fully invest dollar-for dollar all County funds without sales commissions or loads; and, whose investments objectives include seeking to maintain a stable net asset value of \$1 per share. The County may not invest funds under its control in an amount that exceeds 10% of the total assets of any individual money market mutual fund.
4. Local government investment pool organized in accordance with the Interlocal Cooperation Act (Article 4413 (32c), V.T.C.S.) as amended, whose assets consist exclusively of the obligations of the United States or its agencies and instrumentalities and repurchase agreements involving those same obligations, and whose investment philosophy and strategy are consistent with the Policy and the County's ongoing investment strategy.

PROTECTION OF PRINCIPAL

The County shall seek to control the risk of loss due to the failure of a security issuer or grantor. Such risk shall be controlled by investing only in the safest types of securities as defined in the Policy; by qualifying the broker, dealer and financial institution with whom the County will transact; by collateralization as required by law; and through portfolio diversification by maturity and type.

In order to minimize risk of loss due to interest rate fluctuations, investment maturities will not exceed the anticipated cash flow requirements of the funds. Maturity guidelines by fund are as follows:

- a. **OPERATING FUND**
The weighted average days to maturity for the operating fund portfolio shall be less than 365 days.
- b. **BOND PROCEEDS**
The investment maturity of bond proceeds (excluding reserve and debt service funds) shall generally be limited to the anticipated cash flow requirement or the "temporary period," as defined by Federal tax law.
- c. **DEBT SERVICE FUNDS**
Debt Service Funds shall be invested to ensure adequate funding for each consecutive debt service payment. The Investment Officers shall invest in such a manner as not to exceed an "unfunded" debt service date with the maturity of any investment. An unfunded debt service date is defined as a coupon or principal payment date that does not have cash or investment securities available to satisfy said payment.
- d. **BOND RESERVE FUNDS**
Market conditions, Bond Resolution constraints and, if applicable, Arbitrage regulation compliance will be considered when formulating Reserve Fund strategy. Maturity limitation shall generally not exceed the call provisions of the Bond Resolution and shall not exceed the final maturity of the bond issue.
- e. **OTHER FUNDS**
The anticipated cash requirements of other County funds will govern the appropriate maturity mix. Appropriate portfolio strategy shall be determined based on market conditions, Policy compliance, County financial condition, and risk/return constraints. Maximum maturity shall not exceed five years.

COLLATERALIZATION

Consistent with the requirements of State law, the County requires all bank and other deposits to be federally insured or collateralized with eligible securities as noted below. Financial institutions serving as County Depositories will be required to sign a Depository Agreement with the County and the County's safekeeping agent. The safekeeping portion of the Agreement shall define the County's rights to the collateral in case of default, bankruptcy, or closing and shall establish a perfected security interest in compliance with Federal and State Regulations, including:

1. the Agreement must be in writing;
2. the Agreement has to be executed by the Depository and the County contemporaneously with the acquisition of the asset;
3. the Agreement must be approved by the Board of Directors or the loan committee of the Depository and a copy of the meeting minutes must be delivered to the County;
4. the Agreement must be part of the Depository's "official record" continuously since its executions.

ALLOWABLE COLLATERAL

Certificates of Deposit – Eligible securities for collateralization of deposits are defined as obligations of the United States or its agencies and instrumentalities that are acceptable under the "Public Funds Collateral Act," as amended. No CMO's shall be allowed as collateral.

SAFEKEEPING

The County shall contract with a financial institution(s) for the safekeeping of securities either owned by the County as a part of its investment portfolio or as part of its depository agreement(s). All collateral securing deposits must be held by a third-party banking institution acceptable to and under contract with the County.

AUTHORITY TO INVEST

The County Judge and County Treasurer are the "Investment Officers" of the County. As Investment Officers, they are authorized to invest, transfer, execute documentation, and otherwise manage County funds according to this Policy. Subject to Commissioners Court approval, the Investment Officers may also contract with an Investment Advisor to assist the County in the development and implementation of an effective investment policy and strategy.

PRUDENT INVESTMENT MANAGEMENT

The Investment Officers shall perform their duties in accordance with this Investment Policy. Investment Officers acting in good faith and in accordance with these policies and procedures shall be relieved of personal liability.

REPORTING

Investment performance will be monitored and evaluated by the Investment Officers. The Investment Officers will provide an annual comprehensive report to the County Commissioners Court.

This Investment Policy shall be in full force and effect from and after its approval by the Commissioner Court of Hunt County, Texas.

PASSED and APPROVED this the 9th day of October 2000.

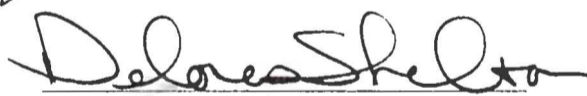

Kenneth Thornton, Commissioner Pct. 1


Jim Walker, Commissioner Pct. 3


Ralph Green, Commissioner Pct. 2


Allen Martin, Commissioner Pct. 4


Joe A. Bobbitt, County Judge


Delores Shelton, County Treasurer

ATTEST:


Linda Brooks, County Clerk